



SYNQ SUPPLIER INFORMATION QUESTIONNAIRE  
 Human Resources Department  
 655 Lambert Drive NW, Atlanta, GA 30324  
 Telephone: 404-888-5724 Fax: 404-885-5988  
 Email: [supplierdiversity@synqsolutions.com](mailto:supplierdiversity@synqsolutions.com)

**Instructions/Purpose:** In order to comply with various government regulations and to update our supplier information files, please complete and return this form to the Supplier Diversity Program at the address indicated above.

*Please type or print clearly*

COMPANY NAME		FED. ID Number
ADDRESS (NUMBER, STREET)		(COUNTY)
CITY	STATE	ZIP
EMAIL ADDRESS		WEB SITE ADDRESS
TELEPHONE NUMBER	TOLL FREE NUMBER	FAX NUMBER
CONTACT PERSON		TITLE
NUMBER OF FULL-TIME EMPLOYEES	LOCATIONS YOU WISH TO SERVE	
	<input type="checkbox"/> Atlanta, GA <input type="checkbox"/> Norcross, GA <input type="checkbox"/> Las Vegas, NV <input type="checkbox"/> Executive Courier	
TYPE OF BUSINESS: (CHECK ALL THAT APPLY)		
<input type="checkbox"/> Broker <input type="checkbox"/> Consultant <input type="checkbox"/> Construction <input type="checkbox"/> Dealer <input type="checkbox"/> Distributor <input type="checkbox"/> Manufacturer <input type="checkbox"/> Retailer <input type="checkbox"/> Wholesaler		
ORGANIZATION TYPE		
<input type="checkbox"/> Individual/Sole Proprietor <input type="checkbox"/> Partnership/LLP/LLC <input type="checkbox"/> Corporation <input type="checkbox"/> Government Agency <input type="checkbox"/> Non Profit Organization <input type="checkbox"/> University/College		

Synq is committed to meeting the State's efforts to ensure equal opportunity for minority-owned and women-owned enterprises. Even though this information is optional, your response will assist us in updating our records.

**CHECK ALL THAT APPLY**

MINORITY BUSINESS ENTERPRISE (MBE)  
 CLASSIFICATION:  
 Asian Pacific American   
 African American   
 Hispanic American   
 Native American   
 Subcontinent Asian American

WOMEN BUSINESS ENTERPRISE (WBE)

SMALL BUSINESS ENTERPRISE (SBE)  
 CATEGORIES: (Businesses that have no more than 100 full-time employees)  
 GOODS & SERVICES WITH GROSS ANNUAL REVENUES:  
 Category I - Not exceeding \$500,000   
 Category II - Not exceeding \$5,000,000  
 Category III - Not exceeding \$12,000,000   
 Category IV - Not exceeding \$1,000,000

8A   
 HUB ZONE   
 VETERAN   
 DISABLED VETERAN   
 VIETNAM VETERAN   
 DISADVANTAGED BUSINESS

Is your Company certified as an MBE, WBE or SBE? If yes, please provide the name of the agency and attached a copy of the certificate

Agency Name: \_\_\_\_\_

I attest that the information contained herein is true and accurate to the best of my knowledge. I understand that any information willfully falsified or omitted may result in the company being disbarred from bidding on contracts for a period of up to two years, and liability attendant to civil and criminal penalties. The completion of this form in no way obligates Synq to guarantee opportunities to bid or receive orders

INFORMATION FURNISHED BY	TITLE
SIGNATURE	DATE
COMPANY NAME	
PRIMARY CUSTOMERS (include any similar in size and type to Synq)	CONTACT NAME & NUMBER
NAME	CONTACT NAME & NUMBER
NAME	
PRODUCTS AND/OR SERVICES YOUR FIRM PROVIDES (Please send website or electronic media only)	OFFICE USE ONLY
1.)	
2.)	
3.)	
4.)	